

# Agreement for Volunteer Services



I, \_\_\_\_\_, have read and will adhere to the Position Description for Volunteer Club Leader/Advisor or Co-Leader/Advisor with the Camp Fire Green Country.

I agree to volunteer my services as a Volunteer Club Leader/Advisor for a period of 12 months, from \_\_\_\_\_ to \_\_\_\_\_. I further agree to fulfill the responsibilities of this position as specified below.

**As a committed Leader/Advisor or Co-Leader/Advisor, Camp Fire expects you to:**

- Attend training
- Register the club within four weeks after the first club meeting. (Early Bird deadline is two weeks after the first club meeting.)
- Hold at least one parent meeting during the year and maintain communication throughout the year.
- Provide a wholesome, moral environment, keeping health and safety as a club priority.
- Continue learning through regular Council Meetings and workshops.
- Plan and carry out a balanced program and appropriate activities for the grade level.
- Keep accurate financial records.
- Participate in all Council fundraisers.
- Provide family strengthening opportunities.
- Hold at least one ceremonial each school semester.
- Maintain contact with Program Coordinator for program questions, concerns and challenges.
- Administer Outcome Measurement surveys to youth

**Camp Fire Green Country will assist with:**

- Council training
- Insurance
- Bulletin (every month)
- Staff support
- Affiliation with Camp Fire
- Quality program materials
- Ongoing training through Council Meetings and workshops
- Camp and outdoor programs including Day Camp, Resident Camp and campouts
- Program ideas
- Opportunity to expand leadership skills and recognition
- Opportunity to know your child's friends and their families

I understand that \_\_\_\_\_, Program Coordinator, shall serve as my supervisor in this position. I agree to contact her/him at 918-592-2267 or 1-888-553-2267 with any questions or concerns, which I may have related to my position.

*Either party may withdraw this Agreement for Volunteer Services at any time.  
I will make every effort to provide my supervisor at least two weeks notice prior to my resignation.  
Should Camp Fire Green Country revoke the appointment, every effort will be made to provide adequate written notice.*

It is further understood that this agreement shall serve as notification to me of my appointment to the above position.

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator's Signature

\_\_\_\_\_  
Date

**This Agreement should accompany your Volunteer Application and club forms.**